

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, JUNE 1, 2020**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, June 1, 2020 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Mike Van Kirk and Councilmembers Tom Johnson, Brian Kirkham and Gary Kirkeide

MEMBERS ABSENT: Councilmember Jim Doyle

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; City Administrator, Denise Webster; and Deputy Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Lesla Pederson, 15720 Terrace Road NE, was before the City Council to discuss assisted living facilities and that a family member cannot assist a dying family member during the COVID-19 pandemic. Mayor Van Kirk stated that he is also concerned with the integrity of care in these facilities when family is not allowed to visit. Councilmember Johnson stated that the City of Ham Lake has no assisted living facilities. Ms. Pederson also addressed the restrictions for churches being allowed to open during the COVID-19 pandemic. Mayor Van Kirk stated that he is okay with the President's decree to open churches because he wants to go to church.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Nancy Braastad, President of the Ham Lake Development Company, requesting approval of a Ham Lake Beautification Grant for Crosstown Shopping Center (Jason Ingbreton, HLP, LLC), 17565 Central Avenue NE

Nancy Braastad was present before the City Council to discuss the Ham Lake Beautification Grant program and stated that the City Could keep running the grant if they would want to. Ms. Braastad stated that there is currently \$8,400 available in the Ham Lake Beautification Grant fund. Ms. Braastad stated that a request has been received from Jason Ingbreton who owns the Crosstown Shopping Center located at 17565 Central Avenue NE. Mr. Ingbreton has already painted the building and added additional lighting. Mr. Ingbreton is requesting a grant to add awnings over the windows of the building and he has received a bid in the amount of \$15,700. **Motion by Johnson, seconded by Kirkham, to approve the request of Jason Ingbreton for a Ham Lake Beautification Grant in the amount of \$7,850 to install awnings at the building located at 17565 Central Avenue NE. All present in favor, motion carried.** Ms. Braastad stated that there will be approximately \$600 remaining in the Ham Lake Beautification

Grant fund. Ms. Braastad stated that the City could ask the Ham Lake Chamber of Commerce for more money to continue the grant.

3.2 Shana Schmitz, Executive Director of the Ham Lake Chamber of Commerce – Discussion of the Freedom Festival

Shana Schmitz stated that the Ham Lake Chamber of Commerce has postponed the Freedom Festival until 2021. Ms. Schmitz stated that with businesses being closed there are no charitable gambling funds coming in. Therefore there are no funds available to pay for the Freedom Festival or the fireworks display. Ms. Schmitz added that surrounding communities have all canceled events for 2020, except for the Anoka River Fest and that has been postponed until September 26, 2020. The City Council discussed going forward and having the City fund the fireworks display. The City Council discussed having the fireworks display on Saturday, July 4, 2020 and that they would encourage residents to patronize local businesses prior to the fireworks display and practice social distancing. Administrator Webster stated that she would need to check with Northern Lighter Pyrotechnics to see if they have that date available and what the cost would be. **It was the consensus of the City Council to place the discussion of holding the fireworks display on the June 15, 2020 agenda for further review, and allow staff time to confirm that July 4, 2020 is available with Northern Lighter Pyrotechnics and provide costs associated with the event.**

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of May 18, 2020
 - 4.2 Approval of claims in the amount of \$16,680.43
 - 4.3 Approval of scheduling the Budget Workshop Meeting for Monday, June 15, 2020 (following the regularly scheduled City Council Meeting)
 - 4.4 Approval of the First Reading of an Ordinance amending Article 7 regarding purchasing tobacco
 - 4.5 Approval of Lot Line Adjustment and Combination for Jared and Crystal Stein located at 900 Cedar Road NE
 - 4.6 Approval of hiring summer seasonal employees Dave Tews and Konnor Stumo in Public Works
- Motion by Kirkham, seconded by Johnson, to approve the June 1, 2020 Consent Agenda. All present in favor, motion carried.**

5.0 PLANNING COMMISSION RECOMMENDATIONS

5.1 Mark Smith requesting Final Plat approval for Catchers Creek of Ham Lake (4 Single Family Residential Lots) in Section 30 (40 Andover Boulevard NE)

Councilmember Kirkeide asked Mr. Smith where the Indian burial grounds are located on the plat. Mr. Smith stated they are located on the southerly edge of the property. Mr. Smith stated that there will be an easement over the area where the grounds cannot be touched. Mr. Smith stated that the Indian burial grounds have been determined to be between 2000 and 2500 years old. Councilmember Kirkeide stated that permanent signage should be posted identifying the area. **Motion by Kirkham, seconded by Kirkeide, to concur with the recommendation of the Planning Commission and approve the final plat of Catchers Creek of Ham Lake (4 single family residential lots) in Section 30 (40 Andover Boulevard NE) subject to meeting the requirements of the Minnesota State Archaeological Department, Minnesota Indian**

Affairs Council, Anoka County Highway Department, Coon Creek Watershed District and the City Engineer and meeting all City, State and County requirements. All present in favor, motion carried.

6.0 PARK AND TREE COMMISSION RECOMMENDATIONS

6.1 Jim Malvin, EKN Properties & Tim Lang, Lang Properties consideration of parkland for the sketch plan of Evergreen Estates (36 single family residential lots) located in Section 21

Motion by Kirkham, seconded by Kirkeide, to concur with the recommendation of the Park and Tree Commission and accept money in lieu of parkland along with a 15 ft. trail easement to be constructed by the developer on the northside of 153rd Avenue NE west of proposed Quamba Street NE and the dedication of a 15 ft. trail easement to run the entire eastern limit of Evergreen Estates on Xylite Street NE in the proposed plat of Evergreen Estates (36 single family residential lots) located in Section 21. All present in favor, motion carried.

7.0 ECONOMIC DEVELOPMENT AUTHORITY – None

8.0 APPEARANCES – None

9.0 CITY ATTORNEY – None

10.0 CITY ENGINEER – None

11.0 CITY ADMINISTRATOR – None

12.0 COUNCIL BUSINESS

12.1 Committee Reports - None

12.2 Discussion regarding suspending the issuance of Transient Merchant, Peddler, Canvasser and Solicitor Licenses during the COVID-19 Pandemic

Administrator Webster explained that staff has received an application for a transient sales license and wanted to ask the City Council if they want to move forward and issue door to door sales licenses at this time. Discussion followed. Attorney Murphy stated that other cities have suspended issuance of these types of licensing and if the City Council proceeds with suspending the issuance of these licenses, then he would recommend that all of these types of licenses be suspended for everyone. **Motion by Van Kirk, seconded by Kirkham, to suspend the issuance of Transient Merchant, Peddler, Canvasser and Solicitor Licensing as long as government restrictions are in place. All present in favor, motion carried.**

12.3 Announcements and future agenda items

A budget workshop meeting is scheduled for June 15, 2020 immediately following the regularly scheduled City Council meeting. Councilmember Kirkeide stated that properties are being reassessed and property values are higher. There was discussion of the budget regarding tax capacity rate going lower and property values going higher for some properties. Councilmember Johnson stated that the assessed valuation has not been based on real-estate valuation; the levy increase is 3% or less. The result has been that the tax capacity rate has gone down.

Motion by Kirkeide, seconded by Kirkham, to adjourn the meeting at 6:41 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk