

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES
MONDAY, AUGUST 3, 2020**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, August 3, 2020 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Mike Van Kirk and Councilmembers Jim Doyle and Brian Kirkham

MEMBERS ABSENT: Councilmember Tom Johnson and Gary Kirkeide

OTHERS PRESENT: City Attorney, Joe Murphy; City Engineer, Tom Collins; City Administrator, Denise Webster; and Deputy Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT

Christine Dahlman, 17540 Highway 65 NE, was present before the City Council stating her ongoing concerns regarding the city's animal control contract (ACO). Ms. Dahlman stated that she has contacted the Board of Animal Control regarding issues on animal control and she has not heard back from them. Ms. Dahlman had questions about a recent dog bite situation and why the ACO didn't respond. Ms. Dahlman stated that there is also someone going around and taking dogs. Ms. Dahlman also stated that there is zero responsibility taken by the Anoka County Sheriff's Department regarding her complaints and would support the City forming its own sheriff's department no matter what the cost would be.

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 6:01 p.m. – PUBLIC HEARING - To vacate a portion of the drainage and utility easement on Lot 2, Block 1, Kulzer Woodland Addition (3717 143rd Lane NE) and adoption of a Resolution No 20-20

Mayor Van Kirk opened the public hearing at 6:06 p.m. and asked for public comment and with there being none he closed the public hearing at 6:07 p.m.

Motion by Van Kirk, seconded by Kirkham, to adopt Resolution 20-20 approving the vacation of a portion of the drainage and utility easement on Lot 2, Block 1, Kulzer Woodland Addition (3717 143rd Lane NE). All present in favor, motion carried.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be

removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of July 20, 2020
- 4.2 Approval of claims in the amount of \$118,629.00
- 4.3 Approval of the 2021 Law Enforcement Contract with the Anoka County Sheriff's Office
- 4.4 Approval of Ordinance No. 20-09 regarding Article 10-430 Physical Standards (I) Lot Standards
- 4.5 Approval of Ordinance No. 20-10 regarding amendments to Article 9 of the Ham Lake City Code
- 4.6 Approval of publication of Summary Ordinance No. 20-10 relating to amendments to Article 9 of the Ham Lake City Code
- 4.7 Approval of Resolution No. 20-21 accepting a \$1,500 donation from Blaine's Blazin 4th
- 4.8 Approval of the Ham Lake Member City Grant Agreement with Twin Cities Gateway
- 4.9 Approval of accepting the resignation of Streets/Parks Maintenance Worker Raymond Gross III
- 4.10 Approval of accepting the 149th Avenue NE construction project from Radisson Road NE to Xylite Street NE and commencing the one-year warranty period
- 4.11 Approval of hiring Erik Hlivka and David Hanson as full-time Streets/Parks Maintenance Workers
- 4.12 Approval of scheduling a Budget Workshop Meeting for Monday, August 17, 2020 (following the regularly scheduled City Council meeting)

Councilmember Doyle requested item 4.1 be removed from the consent agenda.

Motion by Kirkham, seconded by Doyle, to approve the August 3, 2020 Consent Agenda with the omissions of items 4.1. All present in favor, motion carried.

Motion by Kirkham, seconded by Van Kirk, to approve item 4.1 (approval of the July 20, 2020 minutes) of the August 3, 2020 Consent agenda. Mayor Van Kirk and Councilmember Kirkham voted yes. Councilmember Doyle abstained. Motion failed for lack of a two-thirds vote of the City Council. Approval of the July 20, 2020 minutes will be placed on the August 17, 2020 City Council agenda.

5.0 PLANNING COMMISSION RECOMMENDATIONS

- 5.1 Jan and Kim Schumann requesting a Home Occupation Permit to operate Bella's Bee Werke, LLC at 16820 3rd Street NE

Motion by Van Kirk, seconded by Doyle, to concur with the Planning Commission and approve the request of Jan and Kim Schumann for a Home Occupation Permit to operate Bella's Bee Werke, LLC at 16820 3rd Street NE, subject to only using the back garage and one room in the house for the business, no outside storage, all parking to be on the paved driveway, business hours of 9:00 a.m. to 5:00 p.m., Monday through Friday and following all State, County, and City requirements. All present in favor, motion carried.

- 5.2 Rick and Julie Braastad, J & R Acres, LLC, requesting Sketch Plan approval for Radisson Sunset Estates (7 single family residential lots) located in Section 21

Motion by Van Kirk, seconded by Doyle, to concur with the Planning Commission and approve the Sketch Plan for J & R Acres, LLC (7 lots) located in Section 21 (15203 Radisson Road NE) as submitted by Rick and Julie Braastad, subject to obtaining approvals from the Minnesota Pipe Line Company, meeting the requirements for the Coon Creek Watershed District, meeting the recommendations of the City Engineer and meeting all City, State and County requirements. All present in favor, motion carried.

- 5.3 Jeff Entsminger requesting Final Plat approval for Coon Creek Commercial Park, formerly submitted under the name of Ham Lake Commercial Park, (5 lots in Commercial Development Tier 2) in Section 29

Motion by Van Kirk, seconded by Doyle, to concur with the Planning Commission and approve the final plat of Coon Creek Commercial Park, formerly submitted under the name of Ham Lake Commercial Park, (5 lots in Commercial Development Tier 2) in Section 30 (40 Andover Boulevard NE) subject to meeting the requirements of the Anoka County Highway Department, Coon Creek Watershed District, the City Engineer and meeting all City, State and County requirements. All present in favor, motion carried.

- 6.0 PARK AND TREE COMMISSION RECOMMENDATIONS – None**

- 7.0 ECONOMIC DEVELOPMENT AUTHORITY – None**

8.0 APPEARANCES

- 8.1 Andrea Worcester, AEM Financial Solutions, update on CARES Act Funding and Business and Nonprofit Relief Grant Program

Ms. Worcester stated that CARES (Coronavirus Aid, Relief, and Economic Security) Act will provide the City with 1.2 million dollars that the City can use for expenses incurred between March 1 and November 15, 2020 a result of the COVID-19 pandemic. Any money not spent during that time will be given to Anoka County who will pay back the State of Minnesota. Mayor Van Kirk and Councilmember Kirkham stated that they would be on the city's CARES Act Committee and would also like to involve the Chamber of Commerce. The CARES Act also will allow the City to offer grants to local businesses. There will be certain criteria that the businesses will need to meet, applications will be taken during a 10-day time frame and the City will hire a vender to process the applications from local businesses. The vender will be paid with the CARES Act funding. The City's CARES Act committee will meet on Friday, August 7, 2020 to begin the process of how the money will be distributed.

- 9.0 CITY ATTORNEY - None**

- 10.0 CITY ENGINEER – None**

- 11.0 CITY ADMINISTRATOR - None**

12.0 COUNCIL BUSINESS

- 12.1 Committee Reports – None

- 12.2 Consideration of the First Reading of an Ordinance regarding Article 11-270 – Inground Swimming Pools – fencing

Mayor Van Kirk suggested that Councilmember Kirkeide and Building Official Mark Jones discuss the issue of safety barriers for swimming pools and provide guidelines for the City Council to review. **It was the consensus of the City Council to table discussion on Inground Swimming Pools regarding safety barriers until the next City Council meeting.**

12.3 Discussion of Community Emergency Response Team (CERT)

Mayor Van Kirk stated that he is ready to move forward with implementing the Community Emergency Response Team program. Mayor Van Kirk stated he will prepare an article to be published in the Ham Laker, contact neighborhood response groups and coordinate the program with the City's Fire Chief. They will need to break down leaders, training and mock training a couple times a year. **Motion by Van Kirk, seconded by Doyle, to implement the Community Emergency Response Team (CERT) program. All present in favor, motion carried.**

12.4 Announcements and future agenda items - None

Motion by Kirkham, seconded by Doyle, to adjourn the meeting at 6:33 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk