

**CITY OF HAM LAKE  
PARK AND TREE COMMISSION MINUTES  
WEDNESDAY, AUGUST 17, 2016**

The Ham Lake Park and Tree Commission met for its regularly scheduled meeting on Wednesday, August 17, 2016 at 6:00 p.m. at the Ham Lake City Hall, 15544 Central Avenue NE, Ham Lake, Minnesota.

**MEMBERS PRESENT:** Chair Wolfgram (arrived as noted in minutes) and Commissioners Donnay, Stauffacher, and Miller

**MEMBERS ABSENT:** Commissioner Lanigan

**OTHERS PRESENT:** Public Works Superintendent Tom Reiner and Deputy City Clerk Jennifer Bohr

**CALL TO ORDER:**

Vice Chair Donnay called the meeting to order at 6:00 p.m. and the Pledge of Allegiance was recited.

**APPROVAL OF MINUTES:**

**Motion by Stauffacher, seconded by Miller, to approve the July 20, 2016 Park and Tree Commission meeting as written. All present in favor, motion carried.**

**Chair Wolfgram arrived at 6:02 p.m.**

**CITY COUNCIL UPDATE:** None

**1.0 APPEARANCES:**

1.1 None

**2.0 PARK & TREE COMMISSION BUSINESS:**

2.1 James Malvin, I.R. Properties, LLC, consideration of Parkland Dedication for Sketch Plan of Rylie's Way in Section 1 (Six residential single family lots.)

James Malvin, I.R. Properties, LLC, was present. Superintendent Reiner stated Rylie's Way is southwest of Royal Woods development which is bordered by Lever Street NE on the east and provides access to other residential streets to the northeast that lead to Bluegrass Estates Park. Superintendent Reiner stated Bluegrass Estates Park would service residents of Rylie's Way as the park is approximately three-fourths of a mile from the Rylie's Way development and the City Council approved purchasing park equipment for the park earlier this year; the park equipment will be installed in September. Commissioner Stauffacher asked if the streets had room for a bike path as he is concerned for the safety of residents and children walking or

riding bikes to the park. Superintendent Reiner stated there are not bike paths on the streets. Chair Wolfgram asked Mr. Malvin if there would be future additions to Rylie's Way. Mr. Malvin said there are sod fields to the south so there will be no future additions. **Motion by Wolfgram, seconded by Stauffacher, to recommend to City Council to accept monies in lieu of parkland for the Sketch Plan of Rylie's Way in Section 1 (Six residential single family lots). Commissioners Wolfgram, Donnay and Stauffacher vote yes. Commissioner Miller voted no. Motion carried.** *(This item will be placed on the September 6, 2016 City Council Agenda.)*

### **3.0 TREE UPDATE:**

3.1 Superintendent Reiner stated the tree inspectors have started oak wilt inspections and should have road side inspections completed next week. Commissioner Donnay asked if the inspectors have found any new infestation sites. Superintendent Reiner stated they are continuing to see oak wilt in areas where it has been found in the past but it has been more difficult to identify this year due to the unseasonably wet weather. Chair Wolfgram asked how the amount of oak wilt found this year compares to last year and to five years ago when oak wilt was at its peak. Superintendent Reiner stated he would have more information available to discuss at the next meeting. Commissioner Stauffacher asked for an update on emerald ash borer (EAB). Superintendent Reiner stated the City's trees have been treated. Superintendent Reiner stated the Department of Agriculture does not recommend treating emerald ash tree roots in Ham Lake as the insecticide leaches through the sandy soil too fast which doesn't allow an adequate amount of the treatment to be absorbed by tree roots.

### **4.0 PUBLIC WORKS SUPERINTENDENT:**

#### **4.1 Report**

Superintendent Reiner stated two playground sets are on order, one for Bluegrass Estates Park and one for Heritage Oaks Park. Superintendent Reiner stated the Public Works Department has spent several days cleaning up downed trees and branches after storms. Commissioner Stauffacher asked about the condition of the ball fields. Superintendent Reiner stated the fields have required lots of mowing this year and the infields of the ball fields, in the smaller parks, need to be dragged every few days to prevent weed buildup; SBAA maintains the infields of the two large softball complexes. Commissioner Stauffacher asked why field 3 at Ham Lake Park was dug up. Superintendent Reiner stated the field was going to be hydro seeded with regenerating perennial rye grass and Kentucky Bluegrass. Chair Wolfgram asked if there had been any vandalism in the parks. Superintendent Reiner stated there had been very little vandalism this year.

### **ADJOURNMENT:**

**Motion by Wolfgram, seconded by Stauffacher, to adjourn the Park and Tree Commission meeting at 6:23 p.m. All present in favor, motion carried.**

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Jennifer Bohr, Deputy City Clerk