

**CITY OF HAM LAKE
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MEETING
MONDAY, APRIL 1, 2019**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, April 1, 2019 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

MEMBERS PRESENT: Mayor Mike Van Kirk and Councilmembers Tom Johnson, Gary Kirkeide and Brian Kirkham

MEMBERS ABSENT: Councilmember Jim Doyle

OTHERS PRESENT: City Attorney, Joe Murphy; Fire Chief, Don Krueger; City Engineer, Tom Collins; City Clerk, Denise Webster; and Deputy City Clerk, Dawnette Shimek

1.0 CALL TO ORDER - 6:00 P.M. – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

2.0 PUBLIC COMMENT – None

3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS

3.1 Presentation of Minnesota Heart Safe Community Award

East Bethel Fire Department Lieutenant, Troy Lachinski; Ham Lake Charitable Gambling Coordinator, Wendy Renner; Paul Mendoza, representative from Minnesota Heart safe; and Bryan Platz, Coon Rapids Police Officer, were present before the City Council to present the City of Ham Lake the Minnesota Heart Safe Community Award. Lt. Lachinski stated that since February 2016, over 5% of the Ham Lakes population (959 Ham Lake citizens) have been trained to recognize when someone suffers a sudden cardiac arrest and how to respond by performing CPR and using a defibrillator. Lt. Lachinski stated that they have placed twelve additional AED Defibrillators throughout the City in the last three years, nine of them purchased with \$25,000.00 in donations from the Ham Lake Chamber of Commerce, two donated through grants and another that was donated and refurbished. They also visited businesses that currently have AED's and made sure they were still in service. Lt. Lachinski thanked the Ham Lake Chamber of Commerce; Fire Chief Don Krueger and his crew; Trudie Falk, from City Hall, for setting up training classes and making sure the classes were advertised in the Ham Laker newsletter. They also trained the 9th graders at St. Francis High School. Ham Lake Charitable Gambling Coordinator, Wendy Renner thanked Lt. Lachinski, as he has been instrumental in the trainings; the Ham Lake Chamber as they were instrumental to giving 12 grants to the businesses in Ham Lake in the amount of about \$25,000.00 (34% of the overall AED's into the community); and also thanks to the Gambling establishments of Ham Lake Lanes, Majestic Oaks and Moonshine Whisky Saloon. Ms. Renner stated that the grant program will continue and businesses

can obtain grants between \$750.00 and \$2,000.00. Bryan Platz, Coon Rapids Police Officer and Paul Mendoza, retired North Memorial Flight Medic, stated that they are part of the State of Minnesota Heart Safe Community overseen by the Minnesota Department of Health. Officer Platz stated one of their duties is to officially designate communities as Heart Safe Communities. Lt. Lachinski presented the Mayor and City Council with a certificate, an outdoor “Heart Safe Community” sign (the City can purchase additional signage) and a plaque dated December 21, 2018, designating the City of Ham Lake as a Heart Safe Community, this designation provides its citizens and visitors exceptional preparedness for cardiac emergencies. This designation makes the City of Ham Lake the 50th Heart Safe Community. The Heart Safe members asked that the City continue to motivate and promote training of Ham Lake Citizens to strengthen the Heart Safe Community. Fire Chief, Don Krueger, thanked the Ham Lake Chamber of Commerce, all others involved and Lt. Troy Lachinski. Chief Krueger added that without Lt. Lachinski this would not have been possible.

3.2 Shana Schmitz, Executive Director – Ham Lake Area Chamber of Commerce Monthly Report
Shana Schmitz, Executive Director of the Ham Lake Area Chamber of Commerce, was present before the City Council. Ms. Schmitz stated that Blaine Family Chiropractic will be holding a ribbon cutting ceremony on April 3, 2019 at 3:00 p.m. Ms. Schmitz stated that the Ham Lake Festival will be held on Saturday, June 29, 2019 and there will be fireworks, a band, food, drinks and other activities.

Mayor Van Kirk stated that he and Councilmember Doyle met with the principal at McKinley Elementary School. Sharon Brodin, Editor of the “Ham Laker”, was present in the audience. Mayor Van Kirk asked Ms. Brodin to include news in the “Ham Laker” newspaper for McKinley Elementary School.

4.0 CONSENT AGENDA

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

- 4.1 Approval of minutes of March 18, 2019
- 4.2 Approval of minutes of the Joint Meeting with the Park Commission of March 20, 2019
- 4.3 Approval of claims in the amount of \$42,684.22
- 4.4 Approval of accepting the retirement of Streets and Park Maintenance Worker Mark Peterson and adopting Resolution 19-14 for his 26 years of service to the City of Ham Lake
- 4.5 Approval to award MSA street striping and symbols, crack sealing and seal coating to the low bidders, Allied Blacktop Company, AAA Striping and Allied Blacktop Company
- 4.6 Approval of Resolution 19-15 accepting a \$1,500 donation from Blaine’s Blazin 4th
- 4.7 Approval of an Off-Site Gambling Permit for the Ham Lake Chamber of Commerce to conduct bingo on May 4, 2019 at Acapulco Mexican Restaurant, 18015 Ulysses Street NE

Motion by Kirkham, seconded by Kirkeide, to approve the April 1, 2019 Consent Agenda. All present in favor, motion carried.

5.0 PLANNING COMMISSION RECOMMENDATIONS - None

6.0 PARK AND TREE COMMISSION RECOMMENDATIONS - None

7.0 ECONOMIC DEVELOPMENT AUTHORITY - None

8.0 APPEARANCES - None

9.0 CITY ATTORNEY

9.1 Discussion and adoption of an Ordinance 19-02 regarding Airbnb's and Short-Term Rentals and approval of a Resolution 19-16 authorizing the publication of a Summary Ordinance

The City Council discussed the proposed ordinance regulating and establishing licensing procedures for short-term rental of property in residential districts drafted by Attorney Murphy. **Motion by Van Kirk, seconded by Kirkham, to adopt Ordinance 19-02 amending Article 7, Licenses, to regulate and establish a licensing procedure for short-term rental property in residential districts. All present in favor, motion carried.**

Motion by Van Kirk, seconded by Johnson, to approve Resolution 19-16 authorizing the publication of a summary ordinance for Ordinance 19-02 regulating and establishing a licensing procedures for short-term rental property in residential districts. All present in favor, motion carried.

10.0 CITY ENGINEER - None

11.0 FIRE CHIEF

11.1 Discussion of the 2020 Budget for the Upper Rum River and Sunrise River Watershed Management Organizations

The City is a partner to a Joint Powers Agreements (JPA) with Upper Rum River (URRWMO) and Sunrise Watershed Management Organizations (SRWMO). The 2020 proposals have been received, and both contain a significant percentage increase over 2019. The City of Ham Lake Land area in the SRWMO is 3.95% and the URRWMO covers 3.6%. The City of Ham Lake's portion of the 2020 budget increased significantly. The City of Ham Lake's increase for URRWMO is 422% (the Ham Lake portion being \$5,290.32) and the increase for the SRWMO is 38% (the Ham Lake portion being \$5,383.00). The City Council discussed the possibility of Ham Lake bowing out of the JPA and possibly designating those areas of the City to the Coon Creek Watershed District. The advantage to the City going with CCWD is that all of the City would work under one entity and would follow the same rules. The City Council directed staff to explore options and what would be in the best interest for the City of Ham Lake.

12.0 COUNCIL BUSINESS

12.1 Committee Reports

Councilmember Kirkeide stated that the Ham Lake Charter Commission met on March 27, 2019. Councilmember Kirkeide stated that at a previous meeting the Charter Commission asked City Clerk Webster for information regarding the State Statute regarding local taxation and the practice of other Home Rule Charter Cities; the State Statute regarding the regulations on elected officials pay; how other City's handle Emergency Ordinances; and history of the City use of Tax Increment Financing (TIF). Councilmember Kirkeide stated that the Charter Commission agreed that no changes are needed at this time to the City Charter.

Mayor Van Kirk stated that SBAA (Soderville Blaine Athletic Association) may be working with McKinley School to improve its ballfields and then SBAA would be able to use the fields.

12.2 Announcements and future agenda items - None

Motion by Kirkeide, seconded by Kirkham, to adjourn the meeting at 6:37 p.m. All present in favor, motion carried.

Dawnette Shimek, Deputy City Clerk