

**CITY OF HAM LAKE  
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES  
MONDAY, NOVEMBER 2, 2020**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, November 2, 2020 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Mike Van Kirk and Councilmembers Tom Johnson, Gary Kirkeide, and Brian Kirkham

**MEMBERS ABSENT:** Councilmember Jim Doyle

**OTHERS PRESENT:** City Attorney, Joe Murphy; City Engineer, Tom Collins; and City Administrator, Denise Webster

**1.0 CALL TO ORDER - 6:00 P.M.** – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

**2.0 PUBLIC COMMENT** – None

**3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**

**3.1 Zee Garcia, Executive Director – Ham Lake Area Chamber of Commerce Monthly Report**

Zee Garcia, Executive Director of the Ham Lake Chamber of Commerce, was not present.

**4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of October 19, 2020

4.2 Approval of claims in the amount of \$240,441.54

4.3 Approval of the contract with Embedded Systems for maintenance and monitoring of the radio equipment for the outdoor warning sirens

4.4 Approval of a New Tobacco License for Broadview Operations, LLC, dba Ham Lake One Stop Market, 16205 Lexington Avenue NE

4.5 Approval of Ordinance No. 20-15 rezoning Constance Boulevard Terrace

4.6 Approval of hiring part-time snow plow drivers Jesse Burris, Alexander Becker, Chaz Montague and Konnor Stumo

4.7 Approval of purchasing GPS software from Carlson Software and Field Solutions

4.8 Approval of Resolutions No. 20-35, 20-36, 20-37 and 20-38 scheduling a Public Hearing for the vacation of right-of-way and easements within and adjacent to Copart located at 1526 Bunker Lake Boulevard

**Motion by Kirkeide, seconded by Johnson, to approve the November 2, 2020 Consent Agenda, as written. All present in favor, motion carried.**

- 5.0 PLANNING COMMISSION RECOMMENDATIONS – None
- 6.0 PARK AND TREE COMMISSION RECOMMENDATIONS – None
- 7.0 ECONOMIC DEVELOPMENT AUTHORITY – None
- 8.0 APPEARANCES – None
- 9.0 CITY ATTORNEY – None
- 10.0 CITY ENGINEER – None
- 11.0 CITY ADMINISTRATOR – None

12.0 COUNCIL BUSINESS

- 12.1 Committee Reports – None

- 12.2 Consideration of adopting Resolution No. 20-39 for the CARES Act Grant Funding expenditures for the City of Ham Lake

**Motion by Van Kirk, seconded by Kirkham, to approved Resolution No. 20-39 for the CARES Act Grant Funding Expenditures for the City of Ham Lake. All present in favor, motion carried.**

- 12.3 Discussion of the southeast corner of Highway 65 NE and Crosstown Boulevard NE

Councilmember Kirkham stated that he would like to help spur economic development and has been in contact with some developers regarding the property located to the east that is owned by Holidaystation Stores and the potential for a residential development. Councilmember Kirkham stated that the City could possibly get parkland from the developer, which could be used for future parking for Soderville Ballfield. Councilmember Kirkham stated that he has been in contact with Karen Skepper, Executive Director of Anoka County HRA regarding the possible use of HRA funds to construct the Baltimore Street NE frontage road from Crosstown Boulevard NE to 171<sup>st</sup> Avenue NE, which would make the complete connection to 169<sup>th</sup> Avenue NE. Councilmember Kirkeide stated the road would serve multiple purposes. Mayor Van Kirk stated that he is concerned with a residential development being located next to commercial development. There was discussion if the City could assess business owners for the completed road once properties are sold. Attorney Murphy stated that he would like to research further on what the Anoka County HRA Funds can be used for. **It was the consensus of the City Council to direct Attorney Murphy to research what Anoka County HRA Funds can be used for and have the Road Committee meet to discuss the cost for the construction of the frontage road and then schedule a meeting with Karen Skepper, Executive Director of Anoka County HRA to discuss the use of Anoka County HRA Funds.**

- 12.4 Discussion of scheduling the Board of Canvass for Thursday, November 12, 2020

**Motion by Van Kirk, seconded by Johnson, to schedule the Board of Canvass for Thursday, November 12, 2020 at 7:30 a.m. All present in favor, motion carried.**

- 12.5 Announcements and future agenda items – None

**Motion by Kirkeide, seconded by Kirkham, to adjourn the meeting at 6:29 p.m. All present in favor, motion carried.**

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Denise Webster, City Administrator