

**CITY OF HAM LAKE  
CITY COUNCIL AND ECONOMIC DEVELOPMENT AUTHORITY MINUTES  
MONDAY, DECEMBER 21, 2020**

The Ham Lake City Council and Economic Development Authority met for its regular meeting on Monday, December 21, 2020 at 6:00 p.m. in the Council Chambers at the Ham Lake City Hall located at 15544 Central Avenue NE in Ham Lake, Minnesota.

**MEMBERS PRESENT:** Mayor Mike Van Kirk and Councilmembers Tom Johnson, Gary Kirkeide and Jim Doyle

**MEMBERS ABSENT:** Councilmember Brian Kirkham

**OTHERS PRESENT:** City Administrator, Denise Webster and Finance Director, Andrea Worcester

**1.0 CALL TO ORDER - 6:00 P.M.** – Pledge of Allegiance

Mayor Van Kirk called the meeting to order and the Pledge of Allegiance was recited by all in attendance.

**2.0 PUBLIC COMMENT** – None

**3.0 SPECIAL APPEARANCES/PUBLIC HEARINGS**

**3.1 Lt. Derek Schuldt, Anoka County Sheriff's Monthly Report**

Lt. Schuldt gave a summary of the Sheriff's report for the month of November 2020.

**4.0 CONSENT AGENDA**

These items are considered to be routine and will be enacted in one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in normal sequence. (All items listed on the Consent Agenda are recommended for approval.)

4.1 Approval of minutes of December 7, 2020

4.2 Approval of claims in the amount of \$196,679.55

4.3 Approval of Ordinance No. 20-16 amending Article 9 of the Ham Lake City Code adding Concrete Masonry Businesses as a Conditional Use in CD-2 (Commercial Development Tier 2)

4.4 Approval of Ordinance No. 20-17 rezoning Catchers Creek of Ham Lake

4.5 Approval of the First Reading of an Ordinance disbanding the Park and Tree Commission

4.6 Approval of hiring part-time warming house attendants

4.7 Approval of hiring part-time snow plow drivers

4.8 Approval of appointing Kyle Bode as Fire Chief/Emergency Management Director and adopting Employment Agreement Resolution No. 20-49

4.9 Approval of purchasing a 2021 Dodge Durango for the Fire Department

4.10 Approval of purchasing 3 new 2021 Ford F-350's with the snow plow equipment for Public Works

4.11 Approval of purchasing 2 new 2021 Ford F-150's for the Building Department

4.12 Approval of accepting Rylie's Way project and commencing the one-year warranty period

4.13 Approval of a Septic System License Agreement for 3471 Interlachen Drive NE (Lot 11, Block 2, Hiawatha Beach)

Mayor Van Kirk requested that Item 4.8 be removed from Consent Agenda.

**Motion by Van Kirk, seconded by Doyle, to approve the December 21, 2020 Consent Agenda, removing Item 4.8. All present in favor, motion carried.**

Mayor Van Kirk stated that the new Fire Chief, Kyle Bode was present and introduced him to the City Council. Fire Chief Bode gave a brief summary of his background. The Council welcomed Fire Chief Bode. **Motion by Van Kirk, seconded by Doyle, to approve Item 4.8 of the Consent Agenda. All present in favor, motion carried.**

- 5.0 PLANNING COMMISSION RECOMMENDATIONS – None**
- 6.0 PARK AND TREE COMMISSION RECOMMENDATIONS – None**
- 7.0 ECONOMIC DEVELOPMENT AUTHORITY – None**
- 8.0 APPEARANCES – None**
- 9.0 CITY ATTORNEY – None**
- 10.0 CITY ENGINEER – None**
- 11.0 CITY ADMINISTRATOR – None**

**12.0 COUNCIL BUSINESS**

12.1 Committee Reports – None

12.2 Announcements and future agenda items

Mayor Van Kirk and Councilmembers Doyle and Kirkeide thanked Councilmember Johnson for his 30 years of service to the City of Ham Lake by being on the Planning Commission and City Council. Councilmember Johnson stated that he appreciated the kinds words.

**Motion by Kirkeide, seconded by Doyle, to adjourn the meeting at 6:22 p.m. All present in favor, motion carried.**

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Denise Webster, City Administrator